



# Portasoft of Morris County

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www.Portasoftnj.com

## E-Z Pay Authorization Form

Name: \_\_\_\_\_ Acct# \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

PH \_\_\_\_\_ Cell \_\_\_\_\_ E-MAIL \_\_\_\_\_

I authorize **Portasoft of Morris County** to electronically debit my checking/savings account in the amount indicated below. I understand that fulfillment of this order will begin within 3 working days following the debit of my account. **EZ Pay** users should understand that electronic debits will be returned if there are insufficient funds in their accounts at the time of the debit. A separate service fee of **\$25** will be charged to your account for returned items due to insufficient funds, unfunded, or closed accounts.

### ***Please read carefully and make selection***

The current balance will be charged each month; this includes services that may have been performed. Please select the preferred withdrawal date below.

- \_\_\_\_\_ Debit my account on the 1<sup>st</sup> of the month
- \_\_\_\_\_ Debit my account on the 15<sup>th</sup> of the month

### **Account information for Checking Account Withdrawal:**

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

Routing Number (first 9 digits) \_\_\_\_\_

Checking Account Number \_\_\_\_\_

Please attach a voided check and return with this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Important:** For check orders over the phone, mail completed copy of this authorization form to Customer same day order is taken.

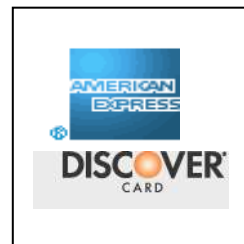
### **Account information for Credit Card Debit:**

Card Type: MC \_\_\_\_\_ VISA \_\_\_\_\_ AMEX \_\_\_\_\_ Discover \_\_\_\_\_

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ \*\*3 Digit Ver #: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_



**\*\* 3 digit verification numbers can be found on the back of the card on the white strip for all cards except Amex. Amex verification numbers can be found above the account number on the front to the right. Verification numbers are for the sole purpose of verifying that the card is in your possession.**